



# Executive Committee Meeting Minutes

Lee County, Illinois

Jan 13, 2022 at 11:00 AM CST

Old Lee County Courthouse, Third Floor Boardroom, 112 E 2<sup>nd</sup> Street, Dixon, IL 61021

## **Attendance**

### **Members Absent:**

Teri Zinke

#### I. Call to Order

*Meeting was called to order at 11:00 a.m., by Chair Bob Olson.*

#### II. Committee Member Roll Call: **Present:** Chair Bob Olson, Vice Chair John Nicholson, Mike Koppien, Jim Schielein, Chris Norberg, Doug Farster, and Marilyn Shippert.

#### III. Meeting Attendees and Visitors

*Board Members, Department Heads, Employees, and Visitors present: Rick Humphrey and Dave Bally (Board Members), Charley Boonstra (State's Attorney), Wendy Ryerson (Administrator), Nancy Petersen (County Clerk), Jennifer Boyd (Assessor), Paul Gorski (IT Administrator), and Becky Brenner (Board Secretary).*

#### IV. Approval of the Minutes from the Previous Meeting(s)

*The December 16, 2021, Executive Committee minutes were approved without modification.*

#### V. Review of Claims Report Provided by the Claims Committee

*The claims report was available to the committee for review on their iPads. No concerns regarding individual claims were expressed.*

#### VI. Old Business

#### VII. New Business

##### A. Stipends / bonus criteria

*The Sheriff asked that this topic be pushed to the February meeting.*

##### B. OSHA - Vaccine Mandate

*Wendy Ryerson wanted to put the OSHA Vaccine Mandate on the member's radar. More information would be forthcoming pending the Supreme Court appeal decision.*

C. MOU with City of Rochelle

*Wendy Ryerson explained that Jason Anderson reached out to Lee County regarding the possibility of a project coming forward to the land immediately south of Rochelle. The project would require an agreement between the City of Rochelle and Lee County to allow them to take the lead with permitting and eventually the annexing of the land into the City of Rochelle. Since the posting of Executive Committee agenda the project was withdrawn. No action was taken.*

VIII. Raffle Report

A. The Last Alarm

**Motion:** To approve the Last Alarm Raffle Report. **Moved** by Tom Kitson. **Second** by John Nicholson. Motion carried unanimously by voice vote.

IX. Executive Session

A. Open Meetings Act: 5 ILCS 120/2 (c)(1) Employee Compensation

**Motion:** To enter into Executive Session at 11:08 am. **Moved** by Mike Koppien. **Second** by Tom Kitson. **Roll call vote:** Bob Olson Chair, John Nicholson, Mike Koppien, Tom Kitson, Chris Norberg, Doug Farster, Marilyn Shippert, Tom Wilson.

Also present: Rick Humphrey Dave Bally, Charley Boonstra, Wendy Ryerson, Paula Meyer (11:08-11:21), Jennifer Boyd (11:21-11:27) and Becky Brenner.

**Roll call** back in open session at 11:28 a.m.: Bob Olson Chair, John Nicholson, Mike Koppien, Tom Kitson, Chris Norberg, Doug Farster, Marilyn Shippert, Tom Wilson.

Also present: Rick Humphrey, Dave Bally, Charley Boonstra, Wendy Ryerson, and Becky Brenner.

Decisions coming out of Executive Session.

**Motion:** To authorize the Board Chairman to sign the Memorandum of Understanding Regarding the Administration of American Rescue Plan Funds Grant Coordinator, Memorandum of Understanding Regarding the Administration of American Rescue Plan Funds Fiscal Coordinator and Memorandum of Understanding Regarding the Administration of American Rescue Plan Funds Investment Strategist/Accounts Payable/Staff Consultant. **Moved** by John Nicholson. **Second** by Mike Koppien. **Roll call vote:** Bob Olson Chair - Yes, John Nicholson - Yes, Mike Koppien - Yes, Tom Kitson - Yes, Chris

Norberg - Yes, Doug Farster - Yes, Marilyn Shippert - Yes, Tom Wilson - Yes.  
Motion carried 6 yes, 0 no.

**Motion:** To approve the budget neutral salary increase of \$10,000 per year, retro back to December 1, 2021, for the GIS Supervisor. **Moved** by Marilyn Shippert.  
**Second** by Tom Kitson. Motion carried unanimously by voice vote.

X. Approval of Board Agenda

**\*\*Additions to the agenda** for the January 20, 2022, County Board Meeting were one (1) Joseph Meyer Resolution and Petition 22-PC-66, Solar Energy Systems as an Accessory Use going to the Planning Commission. **\*\*\*Removed from the agenda** were Petition 21-P-1585, Petitioner: Jerad Zellhofer, PPN# 13-21-01-101-007, going to the Zoning Board of Appeals and MOU with City of Rochelle.

**Motion:** To approve the County Board agenda for January 20, 2022. **Moved** by Chris Norberg. **Second** by Tom Kitson. Motion carried unanimously by voice vote.

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
  - \*\*Added:** One (1) Joseph Meyer Resolution
- D. Resolution: Appointment of Tim Bivins to Lee County Board District 3
  - 1. Clerk Nancy Petersen gives the Oath of Office to Mr. Tim Bivins
- E. Board Chair Announcements
  - 1. Harmon Incident - Recognition
  - 2. Resolution: In Recognition and Profound Appreciation of Distinguished Service by Jim Wentling
  - 3. Employee Spotlight
- F. Approval of Board Minutes: December 21, 2021
- G. Petition(s) Coming TO the Zoning Board of Appeals
  - 1. Petition 21-P-1584, Petitioner: Michael Partington, PPN# 07-08-06-379-003
- H. Petition(s) Coming TO the Planning Commission –
  - \*\*Added:** Resolution: Text Amendment to add Commercial Uses to Mini-warehouses
- I. Petition(s) Coming FROM the Zoning Board of Appeals

~~1. \*\*\*Petition 21-P-1585, Petitioner: Jerad Zellhofer, PPN# 13-21-01-101-007— See attached description.~~

- J. Petition(s) Coming FROM the Planning Commission
  - 1. Petition 21-PC-65, Petitioner: Lee County
  - 2. Resolution: 21-PC-65
- K. Administrator Monthly Update and Board Member Comments
- L. Visitor/Guest Speakers
- M. Approval of County Officers Reports, Request for Deposit of Funds, and Orders Paid in Vacation
- N. Old Business
- O. New Business
  - 1. ARPA Committee Funding Recommendations
    - a. Sauk Valley Community College Agriculture Program - \$100,000
    - b. Lee County Tourism Council - \$22,000
    - c. Lee Co Business Permit Fees - \$60,000/year for 2 years
  - 2. IT Services - Bid Approval
  - 3. Residential Solar Ordinance
  - 4. **Moved** – *Coming to the Planning Commissions. Resolution: Text Amendment to add Commercial Uses to Mini-warehouses*
  - 5. ~~\*\*\*MOU with City of Rochelle~~
  - 6. Lee County QBS Policy 2022 - Highway Department
  - 7. Lee County QBS Resolution - Highway Department
  - 8. RES in Support of Law Enforcement/Demand Repeal of H.B. 3653
- P. Appointments
- Q. Executive Session
- R. Approval of Mileage and Per Diem
- S. Approval of All Bill and Appropriations (Roll Call)

XI. Adjournment

**Motion** to adjourn: **Moved** by Chris Norberg. **Second** by Mike Koppien. Motion carried unanimously by voice vote. Meeting adjourned at 11:49 a.m.

The next meeting of the Executive Committee will be  
11:00 a.m., on Thursday, February 17, 2022.